**Cover Letter**

Madhav Reddy Chintapalli

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Respected Sir /Mam,

Please accept the attached resume for the position as recently advertised. I've had the pleasure to review the company’s website and went over the job description, and am very enthusiastic about the position. I believe that my combination of technical skills, and business sensibilities would serve well in this position.

I have 2 years of corporate level experience. I am the “**go to guy**” for everyone at my previous job, and among my family and friends.

My resume will speak about my technical skills but here is a quick summary of additional skills that I am really good at.

* Strong interpersonal and communication skills
* Keen attention to detail
* Analytical skills
* Time management skills
* Excellent documentation skills

I am very much interested in speaking with you to discuss the value I can bring. I can be reached at the above telephone number or email address. I look forward to hearing from you.

With best regards,

Madhav Reddy Chintapalli